

Department of Parks & Recreation
FACILITY REQUEST FORM – Hollywood Aquatic Center
 We will begin taking summer rental requests starting May 1st.

Receipt# _____

Household# _____

FACILITY USER INFORMATION

YOUR NAME:	STREET ADDRESS:	
CITY/STATE/ZIP:		
E-MAIL:	PHONE NUMBER:	DOB:

RENTAL REQUEST INFORMATION

DATE OF RENTAL:	EXPECTED ATTENDANCE:
DAY OF THE WEEK: M T W TH F S SU	RENTAL TIME: _____ to _____ (Please include set-up and clean-up time)

PLEASE DESCRIBE ACTIVITY:

FRIDGE ACCOMMODATIONS:
**The front desk staff can hold 1 item in the fridge during your rental*

Hollywood Rental: Meeting Room Picnic Area Water Park Indoor Facility
 Lap Lanes
 *1550 S. Hollywood Blvd. Las Vegas, NV 89142

Whitney Rental: Meeting Room
 *5712 E. Missouri Ave. Las Vegas, NV 89112

ROOMS	COMMUNITY PRICE	COMMERCIAL PRICE
	Community use includes exclusive use for private gatherings such as birthday parties, picnics, and meetings or events.	Commercial use includes all other exclusive uses that do not meet the criteria for community use.
Meeting Room Rental	\$110.00 for the 1 st (2) hours \$20 for each additional hour Room accommodates up to 25 people	\$220.00 for the 1 st (2) hours \$40 for each additional hour Room accommodates up to 25 people
Patio Rental	\$140.00 for the 1 st (2) hours \$40 for each additional hour Area accommodates up to 50 people	\$280 for the 1 st (2) hours \$80 for each additional hour Area accommodates up to 50 people
Outdoor Water Park Rental	\$200 for each hour Minimum of 2 hours Area accommodates up to 300 people* <i>*If over 100 guests, \$15 an hour/ additional lifeguard per 20 people</i>	\$400 for each hour Minimum of 2 hours Area accommodates up to 300 people* <i>*If over 100 guests, \$15 an hour/ additional lifeguard per 20 people</i>
Indoor Facility Rental *No Food or Drinks Allowed*	\$100 for each hour Minimum of 2 hours Area accommodates up to 200 people* <i>*If over 100 guests, \$15 an hour/ additional lifeguard per 20 people</i>	\$200 for each hour Minimum of 2 hours Area accommodates up to 200 people* <i>*If over 100 guests, \$15 an hour/ additional lifeguard per 20 people</i>
Lap Lane Rental <i>*non-Profit use only*</i> *No Food or Drinks Allowed*	\$3 an hour/lane for youth \$10 per hour/lane for adults *Requires Liability Insurance	

PLEASE NOTE: By signing below applicant fully understands that filling out this request form in no way guarantees reservation. Set up and clean up are the responsibility of the Renter. Event should end at least 30 minutes before scheduled end-time to allow for cleanup.

Staff Initial: _____
 Date and Time Received: _____

Clark County Parks and Recreation
Hollywood Aquatic Center

Rental Guidelines- Please initial each section

Failure to adhere to the following guidelines may cause the rental to be terminated without refund.

_____ The host of the rental must be at least 21 years old and remain in the building for the entire length of the rental.

_____ All groups must review all rules with their participants, follow the posted pool rules, and obey all instructions by County staff members. Failure to do so may result in cancellation of future usage and/or removal from the facility without a refund.

_____ Children attending the event are the renter's responsibility and must be supervised at all times. In the event of unruly behavior associated with your group, the renters will receive one warning to control the group. If the behavior continues you and your group will be asked to leave.

_____ **RENTERS ARE RESPONSIBLE FOR SET-UP AND CLEAN-UP OF THE ROOM.** All reservations must include set-up and clean-up time. **Renters will not be allowed in the room until the scheduled reservation time.**

_____ No fees or concessions may be sold.

_____ No food trucks, catering, or other paid services allowed on Clark County Property.

_____ The day of the rental you will be given a rental checklist. It is designed to assist you with clean-up. After you have completed the check list, a staff member will check your area and ensure it is satisfactory. Please note, staff cannot sign off on this checklist unless all items have been completed.

_____ All decorations used for your event must be removed at the conclusion of your rental. All string and tape must be removed from walls **(staples and tacks are not permitted--TAPE ONLY)**. Standing on chairs, ladders, or step stools is not permitted during set-up, event, or clean-up.

_____ Any damages made to the facility during your rental time will be charged to the renter.

_____ County-owned tables and chairs may be used but must be cleaned and returned to their original positions.

_____ Alcoholic beverages, glass containers, open flames, and sharp objects are not allowed. Smoking, vaping and/or illegal drugs are not permitted on premises.

_____ Music must be kept at a respectable level and not infringe upon staff and/or other guests in the building. Music/lyrics must be appropriate and family friendly.

_____ Clark County is required to close the pool in cases of inclement weather and/or after pool contamination incidents, pursuant to Heath District regulations.

Your rental includes exclusive use of:

- Classroom (capacity 25, no exceptions) We recommend keeping the door shut and the screens down for the best AC.
- Patio Area (capacity 50, no exceptions) This is an outdoor space, we cannot guarantee that it will be spotless due to weather and other environmental factors.

DISCLAIMER

I, _____ acting on behalf of myself and my group, do expressly and forever waive, release, and hold harmless and indemnify Clark County from and against any and all claims, demands, obligations, causes of action and lawsuits, and all damages, liabilities, fines, judgments and costs (including reasonable attorney's fees) associates with, arising from or alleged to have risen from the actions or omissions of myself, my minor child or the organization, its agents, employees or contractors, in connection with the activities operated, organized, arranged, or sponsored by the Clark County Department of Parks and Recreation.

PHOTO/VIDEO RELEASE: By registering for any Clark County Parks and Recreation program, I agree to allow publication of photos or video taken of my child/children or myself at any program, event or facility associated with Clark County Parks and Recreation Department.

Facility User Signature

Date

CANCELLATIONS AND REFUNDS:

By agreeing to the terms of this rental you understand you are renting the space not the pool. In the event an unfortunate circumstance occurs in which swimmers may need to leave the water for a period of time, a refund will not be given as access to the rented space will still be available.

Refunds may take up to 6-8 weeks to be processed.

Clark County will refund the full amount of the event if canceled by our department.

Reservation of picnic area, facility, room, or equipment cancelled by individual or group:

Refund to be issued 30 days or more prior to first day of use - 100%

14 days prior to first day of use - 75%

Less than 14 days prior to first day of use - 50%

Facility User (Print)

Date

Facility User (Signature)

Date

Supervisor Signature

Date